

MEMORANDUM

To:

City Council, City Attorney, and Department Heads

From:

Mayor and City Manager

Date:

October 20, 2010

Subject:

Special Meeting – Sunday, October 24, 2010 at 5:00 p.m.

A special meeting of the Conover City Council is set for Sunday, October 24, 2010 at 5:00 p.m. at the WS Prime Café located at 425 North Cherry Street, Winston-Salem, NC.

The purpose of the meeting is for discussion of City issues and future retreat topics. This meeting is in conjunction with the North Carolina League of Municipalities Conference.

And such other business as may come before the meeting.

Lee E. Moritz, Jr., Mayor

Donald E. Duncan, Jr., City Manager